

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Licensing and Regulatory Affairs Committee

**(to be confirmed at the next meeting)**

**Date:** Tuesday, 19 March 2013

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Mrs P M Bryant (Chairman)

T M Cartwright (Vice-Chairman)

**Councillors:** Mrs S M Bayford, Miss S M Bell, M J Ford, JP, T J Howard,  
L Keeble, Mrs K Mandry, D J Norris and R H Price, JP

**Also**

**Present:** Councillor J V Bryant, Chairman, Strategic Planning and  
Environment Policy Development and Review Panel



**1. APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor Mrs M E Ellerton.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Committee held on 20 November 2012 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made announcements concerning: the Licensing Handbook, reminding those members who had a copy to pass them to the Licensing Officer for updating; and about the rotation of members serving on Licensing Panels.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. LICENSED PREMISES AND COMMUNITY SAFETY**

The Committee considered a report by the Director of Regulatory and Democratic Services on incidents of crime and disorder and the control of licensed premises (copy of report [lc-130319-r04-gwh](#) circulated with agenda). The Committee received a presentation from the Director of Regulatory and Democratic Services and from the Police Licensing Officer, PC Jason Pearce, illustrating various aspects of the report.

RESOLVED that:-

- (a) the report be noted and officers thanked for a very informative report and presentation;
- (b) the Committee receive an annual report in the same format on this matter; and
- (c) an item be added to the work programme for 18 March 2014.

*(Councillor Cartwright left the meeting at 7.07pm)*

**7. HEALTH AND SAFETY SERVICE PLAN**

The Committee considered a report by the Director of Regulatory and Democratic Services on the Health and Safety Service Plan (copy of report [lc-130319-r03-jtr](#) circulated with agenda).

RESOLVED that:-

- (a) the Section 18 Health & Safety Intervention Plan, as shown in Appendix A to the report, be approved; and
- (b) that officers be thanked for the work they do in delivering this comprehensive service.

## **8. MONITORING REPORT FOR APPLICATIONS RECEIVED**

The Committee considered a report by the Director of Regulatory and Democratic Services on the work of the Licensing Team (copy of report [lc-130319-r02-iri](#) circulated with agenda).

RESOLVED that the report be noted.

## **9. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME**

The Committee considered a report by the Director of Regulatory and Democratic Services on the work programme for 2012/13 and the draft for 2013/14 (copy of report [lc-130319-r01-qwh](#) circulated with agenda).

RESOLVED that:-

- (a) the progress report on the Licensing and Regulatory Affairs Committee Work Programme for 2012/13, attached as Appendix A to the report, be noted;
- (b) the officers be requested to arrange two in-house Licensing training sessions during 2013/14; and
- (c) subject to the addition of an item on Licensed Premises and Community Safety (minute 6(c) above refers) and to (b) above, the proposed draft work programme for 2013/14, as shown in Appendix B to the report, be approved.

(The meeting started at 6:00pm  
and ended at 8:00pm)

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